Thank you for your interest in our internship program. Internships are a minimum of 3 months. School credit is available. Individuals that do not need credit but are interested in the experience are also welcome to apply.

- **Educational Outreach** - Research, plan and implement lessons, educate through outreach to various organizations. Opportunity includes educating to all age-levels, businesses, schools, private organizations, etc. Intern will also host outreach booths at fairs and expos. Educational guidance and training will be provided to all interns as part of this internship opportunity.

- **Administrative** - Provide administrative support to staff; includes researching, organizing, and reception. Opportunity will allow for database maintenance, typing, filing, and telephone duties. Working with the community, staff, board and volunteers will provide a broad spectrum of administrative experiences.

- **Volunteer Coordination** - Engage, excite, and inspire volunteers. Create new ways to draw and keep volunteers. Look for different approaches to engage people and get them to take action. Database maintenance, community outreach, and special projects will be additional opportunities provided by this position. Definitely a "people person" job.

- **PR, Social Media, and Marketing** - Develop and implement effective marketing tools/strategies to promote KPWB’s programs and services. Experience will also involve enhancing current and new marketing materials to develop a brand through collaboration with the marketing committee. Marketing coursework experience is required.

- **Environmental Programs** - Share your passion about taking care of our environment. Learn how county vs. state boundaries can affect environmental stewardship and the presence of a "responsible party" can impact environmental decisions. Discover how litter can affect a community both in safety and perceived value. Opportunity includes responsibilities within KPWB’s Adopt-a-Spot, Storm Drain Labeling, and Educational Outreach Programs.

- **Special Events** - Help coordinate our upcoming events! The intern will work primarily on a big Spring Festival Event to be held in late April as well as an additional Tropical Escape Fundraiser and Silent Auction also in May. This is a great opportunity to learn all about running large events, working with vendors, using social media for promotion and getting experience in the nonprofit sector. Position will require a January – May commitment.

- **Green Community** - Help people clean their little corner of the earth. Intern will assist on all levels of coordination and participation. This is a great opportunity for hands-on individuals that enjoy making a difference in the community.

Interested? Email resume and cover letter indicating your area of interest to afaile@kpwb.org. Feel free to contact us with questions and to find out more about these great opportunities!